

THE RURAL MUNICIPALITY OF EAST ST. PAUL
POLICY & PROCEDURES MANUAL

Reference	Community Services	Classification	Policy
Subject	Arena	Pages	19
Authority	Council	Effective Date	
Approved		Index	COM-

POLICY STATEMENT

The Rural Municipality of East St. Paul owns and operates a skating arena located at 266 Hoddinott Road. The Council of the Municipality wishes to ensure that the arena is operated in a safe and efficient manner.

PURPOSE

The purpose of this policy is to outline the operations of the East St. Paul Arena.

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RURAL MUNICIPALITY OF EAST ST. PAUL ARENA POLICY

SECTION A **ARENA ALLOCATION**

INTENT: To be used in the allocation of ice time within the Rural Municipality of East St. Paul. Residents of the Municipality will be given priority and non-residents will not be considered until all residents needs have been met. All ice allocation will be issued according to the policy.

PROCEDURES:

The definitions below list the priority ranking for ice allocation.

1. Groups Defined in Order of Priority

- 1.1 Rural Municipality of East St. Paul (Public Skating)
 - 1 hour and 45 minutes per week during prime time hours
- 1.2 Community Centre Minor Groups – (Minor Hockey, Figure Skating, Ringette)
 - Non-profit organizations operated by volunteers
 - Service players under 20 years of age
 - Organization represents East St. Paul
 - 75% of players are Rural Municipality of East St. Paul residents
- 1.3 Resident Adult Groups (Old Timers Hockey, Commercial Hockey, Women's Hockey)
 - Non-profit organization, groups or teams operated by volunteers
 - 75% of players are Rural Municipality of East St. Paul residents
- 1.4 Resident Individual Rentals
 - Service residents in the community on a special event basis (individual rentals)
 - 75% of players are Rural Municipality of East St. Paul residents
- 1.5 Non-Resident
 - Service teams, groups or individuals who do not reside in East St. Paul
 - less than 75% of players are R.M. of East St. Paul residents

2. Prime and Non-Prime Time for Ice

- 2.1 Prime Time shall be from 4:00 p.m. to 11:00 p.m. Monday through Friday, and 6:30 a.m. to 11:00 p.m. Saturday and Sunday.

- 2.2 Non-Prime Time shall be from 8:00 a.m. - 4:00 p.m. Monday through Friday and 11:00 p.m. to 1:00 a.m. Monday through Sunday.

3. **Season**

Ice allocations, along with the starting and finishing dates for the season, will be determined annually by the Rural Municipality of East St. Paul.

- 3.1 The normal Arena ice season will be from October 1 of one year to March 31 of the following year.
- 3.2 The Arena ice season can be extended beyond the normal period to a maximum of thirty (30) days. For the periods from September 1 to 30, or April 1 to 15 (or Easter Sunday whichever is later), the organization will be required to pay for all usual ice time, whether used or not, at the highest normal rental rate. The season will not be extended beyond these dates.

4. **Allocations**

- 4.1 Contracts will be mailed no later than August 15 of each year by the Rural Municipality of East St. Paul, based on previous season allocation. A reply is required in writing no later than August 31 of each year regarding the contracts mailed. Previous season allocation could request ice allocations in writing before receiving a contract and this ice time will be allotted to them. Failure to reply by August 31 will mean a loss of the time slot and the slot will be contracted on a priority basis.

Any ice slots not required by the Community Centre will be given back to the Rural Municipality of East St. Paul by the Community Centre for contracting out. The Rural Municipality of East St. Paul is to be notified in writing no later than September 15 of each year if they do not require a specific ice slot.

- 4.2 All organizations leasing ice from the Rural Municipality of East St. Paul must sign and complete an ICE RENTAL AGREEMENT on an annual basis for regular contracted ice and special events prior to the start of the season.
- 4.3 All individuals leasing ice from the Rural Municipality of East St. Paul must sign and complete an ICE RENTAL AGREEMENT prior to ice usage.
- 4.4 Leagues and/or organizations may be required to submit a roster to verify that members are residents of the Rural Municipality of East St. Paul.
- 4.5 Organizations may be required to submit a list of their executives with accompanying mailing addresses, business phone numbers, (if applicable), and home phone numbers. All organizations may also be required to submit the

names of their coaches/managers and/or team representatives with accompanying mailing addresses, business phone numbers, (if applicable), and home phone numbers. Schedules are required for all teams that are participating in league play in the Rural Municipality of East St. Paul.

- 4.6 Organizations applying for grants or capital investment projects with the Rural Municipality of East St. Paul are required, at the request of the Community Services Officer, to submit a copy of their organization's financial statement.
- 4.7 Ice allocations are based on one hour time slots, with 15 minutes for resurfacing the ice in between allocations, unless otherwise scheduled in written agreement between the user and the Community Services Officer.
- 4.8 Groups or teams requiring 1½ hours ice time or more can request ice resurfacing at different intervals having regard for anticipated ice conditions.
- 4.9 All groups must be off the ice by the end of their scheduled ice time to allow for resurfacing of the ice.

5. **Tournament/Event Allocations**

Persons/Organizations wishing to host a tournament or event shall be governed by all Arena policies and the following:

- 5.1 Tournaments/Events include hockey, ringette, and broomball tournaments and events such as skating tests, carnivals and reviews.
- 5.2 All persons/organizations wishing to conduct a tournament or event must submit tentative dates to the Community Services Officer in writing three (3) months prior to the event.
- 5.3 Tournament/Event applications must include a schedule showing the maximum games anticipated for tournaments and events schedules must include maximum time needed for the event.
- 5.4 Tournament/Event applications which are submitted after the designated deadline may be allocated ice not already permitted to regular leagues, therefore not disrupting the schedules. Tournaments may not be accepted after November 1.
- 5.5 All Tournament/Event allocations will be issued according to the Arena policy as outlined in this section.
- 5.6 The Host Team or persons/organizations hosting the Tournament/Event shall supply the scheduling and supervision of dressing rooms. All dressing rooms to be checked after each use.

5.7 The Host Team or persons/organizations hosting the Tournament/Event are required to provide all supplies and personnel (game sheets, referees, time keepers, cashiers).

5.8 The Host Team or persons/organizations hosting the Tournament/Event may charge admission to the event.

6. **Tournaments Defined in Order of Priority**

6.1 Each annual tournament request will receive higher priority over new applicants requesting the same ice and weekend times.

6.2 Tournaments are prioritized according to Section A-1 of this policy.

SECTION B **ARENA USAGE**

INTENT: This section establishes guidelines and regulations governing the use of the Rural Municipality of East St. Paul Arena facility. The policy also outlines the services that will be provided to users of the Arena by the Arena staff.

PROCEDURES:

7. General

- 7.1 Allocation of ice time to users will be defined as per SECTION A of the ARENA POLICY.
- 7.2 Since ice time is at a premium, all users are urged to make full use of the ice during the time for which they are scheduled.
- 7.3 The Community Services Officer (or the Arena Attendant in his/her absence) has the right to refuse entrance into the facility or onto the ice surface any person(s), due to unsafe ice conditions or the safety of users, spectators or employees.
- 7.4 All initial ice time allocations will be compiled by the Community Services Officer in accordance with the ARENA POLICY.
- 7.5 A copy of the ARENA POLICY shall be provided to Arena user organizations.
- 7.6 Any additional rules and regulations will be posted by the Rural Municipality of East St. Paul. Scheduling for this facility will be administered by the Community Services Officer.

8. Cancellation and Changes to Ice Schedule

- 8.1 All groups are responsible to notify the Community Services Officer in writing of any scheduled ice time which will not be used. Where a minimum of 72 hours advance notice is given, and the Community Services Officer is able to rent that ice time, the group will not be charged for the ice. If notice is not given at least 72 hours in advance, or if the ice time cannot be filled by the Community Services Officer, the group shall be charged for the ice in accordance with SECTION C of the ARENA POLICY.
- 8.2 The onus rests with each individual group to notify the Community Services Officer in writing, of any requests for additional ice time. The groups will then be notified, by the Community Services Officer, on a first come first serve basis, should any such time come available.

- 8.3 Any schedule changes, including exhibition games, make-up games, play-offs, tournaments, etc., must be approved by the Community Services Officer. No group has the power to reschedule ice time on its own.

9. **Arena Usage Rules**

The following rules cover the use of the Arena:

- 9.1 Supervisory personnel from a particular organization are responsible for the conduct of their participants.
- 9.2 Only authorized personnel are allowed in the dressing rooms.
- 9.3 Only coaches, managers or supervisory personnel will be given dressing room keys. The keys must be returned to the Arena Attendant immediately following the game or practice.
- 9.4 Groups using the dressing rooms will be held responsible for damages which occur during their use of same, and are requested to clean up after each use.
- 9.5 Groups are to be out of the dressing rooms one half hour after expiration of ice time.
- 9.6 Absolutely no skaters are permitted on the ice prior to the closing of the flooding machine gates. Non adherence to this policy will result in loss of ice time.
- 9.7 The East St. Paul Community Centre shall be permitted to sell and retain the revenue for advertising billboards in the skating area of the Arena. The Community Centre shall be responsible for the installation and maintenance of the signs.

10. **Arena Usage Regulations**

The following regulations shall apply to the Rural Municipality of East St. Paul Arena. Failure to comply with these regulations will result in a suspension of the rights of the user and/or user group to use these facilities:

- 10.1 "No Smoking" shall be permitted in the Arena except for social events when the ice is out, and in the Banquet Hall.
- 10.2 "No Rowdiness or Fighting" shall be permitted in the Arena and its premises.
- 10.3 "No Food or Beverages" shall be permitted on the actual ice surface when the ice is in place.

- 10.4 No person shall sit, climb, hang onto or walk on the top of the boards, glass or railings within the Arena.
- 10.5 Score clock, sound system and machinery operators must be approved by the Arena Attendants.
- 10.6 The use of sticks, pucks and rings shall not be permitted other than on the ice surface.

11. **Policy Enforcement**

Four forms of policy enforcement will be in effect:

- 11.1 User groups having or drinking alcoholic beverages at the Arena, other than during a licensed function, will have their privileges suspended.
- 11.2 Second infractions will require a major change to the offending league's operation and further privilege cancellations will result. This procedure applies to all items noted under policy enforcement.
- 11.3 The Community Services Officer (or the Arena Attendant in his/her absence) may remove individuals from the Arena for misconduct. The Community Services Officer, upon review, may suspend an individual who is a repeat offender.
- 11.4 All individuals behaviour is governed by Policy of Council.

12. **Canteen Services**

The Arena Canteen is the property of the Rural Municipality of East St. Paul. The East St. Paul Community Centre will have first opportunity to lease the canteen facility from the Rural Municipality of East St. Paul on terms agreeable to both parties. The Lessee must adhere to the following regulations.

- 12.1 The food concession service shall be operated in accordance with the Food and Handling Establishments Regulations under the Public Health Act.
- 12.2 Provide their own stock and goods for sale in accordance with Section 13.1 (above). Also, the Group providing canteen service must provide their own insurance for their stock, goods and equipment. The Rural Municipality of East St. Paul is not responsible to insure a Group's canteen services.
- 12.3 Clean the canteen booth and pick up all garbage and debris in the area surrounding the canteen.

- 12.4 Be responsible for any and all damage to the equipment provided in the canteen by the Rural Municipality of East St. Paul and the canteen booth itself other than reasonable wear and tear on same and agree to make any necessary repairs to the said equipment and/or canteen booth and, failing same, the Rural Municipality of East St. Paul shall be at liberty to have such repairs and charge all costs incurred in doing such repairs to the organization holding the food concession services.
- 12.5 Be responsible for and save harmless the Rural Municipality of East St. Paul from any liability which the Municipality may be held responsible for, concerning damages or personal injury which may result to persons or property, as a result of the operation and use of the canteen by the organization holding food concession services.
- 12.6 Wherever applicable only Pepsi products may be used.

13.0 **Community Centre Rooms**

The East St. Paul Community Centre shall have continued use of the music/stereo room, and the storage room, according to the following regulations:

- 13.1 The Community Centre shall provide their own insurance for their goods and equipment located in the music/stereo room and storage room.
- 13.2 The Community Centre shall be responsible for and save harmless the Rural Municipality of East St. Paul from any liability which the Municipality may be held responsible for, concerning damages or personal injury which may result to persons or property, as a result of the operation and use of the music/stereo room and the storage room.
- 13.3 The Community Centre shall provide a key for access to the music/stereo room and storage room if requested by the Community Service Officer.

14.0 **Meeting Room**

- 14.1 The meeting room shall be available to the East St. Paul Community Centre for tournaments and other events unless required by the Municipality.
- 14.2 The Community Centre shall return the room to its previous condition following each use.

SECTION C **ARENA SCHEDULE OF RATES**

INTENT: To establish rates to be charged for the use of the Rural Municipality of East St. Paul Arena. The policy also outlines the terms for payment of the fees and outlines certain conditions where rates can be varied or waved. In addition, the policy establishes the requirement for an application to be submitted for certain uses of the Arena.

PROCEDURES:

15. General

- 15.1 The Council reserves the right to adjust any user fees as they see fit. Such adjustments in user fees shall be set by resolution of Council.
- 15.2 The rates as set out in the attached schedules shall be reviewed by Council prior to July 31 each year.
- 15.3 Refunds are subject to approval by the Community Services Officer.
- 15.4 The ice will be rented at prime time and non-prime time rates as set out in Schedule "A".
- 15.5 The rates charged for the use of the Arena building and facilities shall be set out in Schedule "B".

16. Payment of Fees for Ice Rental (Schedule "A")

- 16.1 All fees as set out in Schedule "A" shall be paid within 30 days of an invoice being submitted to the group or organization using the Arena. The Community Services Officer, at his/her discretion, may require that fees shall be paid prior to use of the Arena.
- 16.2 In the event that any fees are not paid within 30 days of an invoice being submitted, the Community Services Officer, at his/her discretion, may refuse to allow any group or organization to use the Arena facilities.
- 16.3 All individuals renting ice must pay in full at time of application.

17. Payment of Fees for Arena Facility Rental (Schedule "B")

All fees as set out in Schedule "B" shall be paid as follows:

- 17.1 Resident groups or organizations renting the facility must pay the required fees on or before the date of the function.
 - 17.2 Resident groups or organizations must provide a damage deposit of \$300.00, before using the facilities. The cheque should be made payable to the Rural Municipality of East St. Paul. An inspection of all equipment and facilities will be made immediately after the event, on the first scheduled day of work for employees. Any further labour needed to be done by employees to repair damages or unnecessary cleaning of the area will be deducted from the damage deposit at a rate of \$25.00 per hour exclusive of all damages to equipment or facilities which will be deducted from the damage deposit, or invoiced to the User Group, at replacement or repair cost.
 - 17.3 Non-resident groups or organizations must provide advance payment of half of the total facility rental with the application.
 - 17.4 Non-resident groups must provide damage deposit of \$300.00 before using the facilities. The cheque should be made payable to the Rural Municipality of East St. Paul. An inspection of all equipment and facilities will be made immediately after the event, on the first scheduled day of work for employees. Any further labour needed to be done by employees to repair damages or unnecessary cleaning of the area will be deducted from the damage deposit at a rate of \$25.00 per hour exclusive of all damages to equipment or facilities which will be deducted from the damage deposit, or invoiced to the User Group, at replacement or repair cost.
 - 17.5 If non-residents reservation has to be cancelled, money will be refunded if cancellation is made more than 48 hours prior to the functions starting time.
 - 17.6 Non-residents remainder of money and security deposit shall be paid on the date of the function prior to its commencement.
18. **Rental Application Forms**
- 18.1 Any organization or group wishing to rent the Arena ice area during the winter season shall be required to complete an application form as outlined in Schedule "C" prior to using the Arena.
 - 18.2 Any organization or group wishing to rent the arena facility shall be required to complete an application form as outlined in Schedule "D" prior to using the Arena.

SCHEDULE "A"

RURAL MUNICIPALITY OF EAST ST. PAUL ARENA ICE RENTAL RATES

PRIME TIME

Mondays to Fridays 4:00 p.m. - 11:00 p.m.
Saturdays and Sundays 6:30 a.m. to 11:00 p.m.

NON PRIME TIME

Mondays to Fridays 8:00 a.m. - 4:00 p.m.
Saturdays and Sundays 11:00 p.m. to 1:00 a.m.

GROUP	RATE PER HOUR	GST PER HOUR	TOTAL PER HOUR
Community Centre, Prime Time	\$80.00	\$5.60	\$85.60
Community Centre, Non-Prime Time	\$80.00	\$5.60	\$85.60
Adult Contract, Prime Time	\$110.00	\$7.70	\$117.70
Adult Contract, Non-Prime Time	\$80.00	\$5.60	\$85.60
Adult Casual, Non-Prime Time	\$80.00	\$5.60	\$85.60
Public Skating (all ages)	N/C	-	-

SCHEDULE "B"

RURAL MUNICIPALITY OF EAST ST. PAUL ARENA FACILITY RENTAL RATES

FUNCTION TYPE	RATE	GST	TOTAL
2 Consecutive Days (Beer Gardens, etc.) Includes: - 2 Security @ \$125 each/day - grounds, if required (Tables & chairs to be supplied by Renter)	\$1,100.00	\$77.00	\$1,177.00
1 Day (Beer Gardens, etc.) Includes: - 2 Security @ \$125 each/day - grounds, if required (Tables & chairs to be supplied by Renter)	\$715.00	\$50.05	\$765.05
Weddings & Socials Includes: - 2 Security @ \$75 each (Tables & chairs to be supplied by Renter)	\$605.00	\$42.35	\$647.35
Psychic Fair (minimum 3 days) (Tables & chairs to be supplied by Renter)	\$330.00/day	\$23.10/day	\$353.10/day
Garage Sales (Tables & chairs to be supplied by Renter)	\$220.00/day	\$15.40/day	\$235.40/day
Non Profit Organizations (Events where alcohol served) Includes: - 2 Security @ \$75 each (Tables & chairs to be supplied by Renter)	\$275.00	\$19.25	\$294.25
Non Profit Organizations (Events where no alcohol is served) (Tables & chairs to be supplied by Renter)	\$100.00	\$7.00	\$107.00
Lacrosse & Roller Hockey	\$30.00/hr.	\$2.10/hr.	\$32.10/hr.

SCHEDULE "C"

**RURAL MUNICIPALITY OF EAST ST. PAUL
APPLICATION FOR USE OF INDOOR RINK**

No. _____

Date _____

On behalf of _____
(Organization)

Address _____

We, the undersigned (hereinafter called "the Applicants"), wish to apply for permission to use the indoor rink ice at **266 Hoddinott Road, East St. Paul, Manitoba**

Date (s) _____

Schedule of times attached _____ yes _____ no

For the purpose of _____

The Applicants agree to pay in advance, at the office of the Rural Municipality of East St. Paul or the Arena Attendant's Office the sum of \$_____, being a rental deposit of 20% calculated at the rate of \$_____ for each hour which the Applicants are hereby permitted to use the rink.

The Applicants agree to adhere to the Conditions appearing on the back hereof and once approved by the Community Services Officer, or his/her designate, shall serve as a contractual agreement between the Applicant(s) and the Rural Municipality of East St. Paul. The Applicants, each of the full age of 18 years, hereby jointly and severally covenant and guarantee the fulfillment of all the foregoing.

Signed: _____ Signed: _____

Address: _____ Address: _____

Phone No. _____ Phone No.: _____

Approved: _____

Please read carefully and complete and return to:

R.M. of East St. Paul, 3021 Bird's Hill Road, East St. Paul, Manitoba R2E 1A7

CONDITIONS

1. Notwithstanding anything else herein contained, in the event that any default shall occur on the part of the Applicants or Organization in the performance and/or observance of the covenants herein on his part to be performed and observed, the privileges hereby granted may, at the option of the Community Services Department (hereinafter called the "Municipality"), be withdrawn and this permit terminated by the Municipality without any notice being given to the Applicants or Organization, whereupon the Applicants or Organization shall have no further right or privilege in the use of the rink and shall not be entitled to make any claim for compensation or otherwise by reason of such termination.
2. The building and facilities will be available for use only upon presentation of the permit to the Arena Attendant.
3. The building and facilities are to be used only on the date or dates, and hours, and for the purpose specified.
4. The members of any group or organization while in the indoor rink must be under the immediate supervision and control of a competent and trustworthy adult who will undertake personally to be responsible to the Arena Attendant for the due observance of the requirements of the Municipality. The name(s) of the supervising adult(s) or responsible persons must be entered upon the application for permit.
5. The building and facilities must be vacated one-half hour after the time shown on the permit.
6. No charge will be made for admission except when permitted by the regulations of the Municipality.
7. Permits are not transferable.
8. The Applicants will protect, indemnify and save harmless the Municipality, its servants or agents, of and from all claims of damages that may arise out of the use of the building and facilities.
9. The Applicants shall be responsible for any loss or damage to the building and facilities or equipment resulting from use by him or any other persons whomsoever covered by the permit. A certificate by the Arena Attendant shall be evidence of such loss or damage and the Applicants shall pay the amount of such loss or damage upon demand being made on him by the Municipality.
10. Improper use of the indoor rink, for the use of which a permit has been granted, will result in cancellation of the permit.
11. Permission to use facilities in the rink does not carry with it the right to use any other equipment other than dressing rooms and ice facilities. Special application must be made for any other privileges, which privileges shall be shown on the permit.
12. The Applicants or the Organization which they represent must abide by and conform to all by-laws, rules and regulations from time to time adopted or prescribed by the Municipality which may be applicable to the management of the rink, and without limiting the generality of the foregoing, will at all times during the continuance of this permit abide by the directives of the Municipality's Arena Attendant in charge of the rink, whose decisions on all matters pertaining to the use of the rink shall be final and binding upon the Applicants.
13. No refund or make up of alternative ice time will be made for ice time which is covered by this contract and is in the opinion of the Community Services Officer in usable conditions.
14. The Municipality will not be held liable for contracted ice time which through mechanical failure, Act of God, strike conditions, is determined by the Community Services Officer or Arena Attendance in his or her absence and be unusable for the purposes of this contract other than to refund to the Lessee monies which had been previously paid to the Municipality at the contracted rate.
15. The Municipality shall not be obligated nor required to provide for any make up or alternative ice time should any portion of the hours contracted for be unusable or unavailable for any reason whatsoever.
16. Not more than two hours or portion thereof of continual ice usage will be permitted between flood and/or maintenance periods to be determined by the Community Services Officer or Arena Attendant whose decision shall be final and binding upon the Lessee. The amount of and times that ice resurfacing work is carried out shall be at the discretion of the Community Services Officer or Arena Attendant.
17. The Municipality is not responsible for the loss or damage of any items brought into the Arena by the Applicant or Organization.
18. No persons are permitted on the ice prior to the closing of the flooding machine gates. Non adherence to this policy will result in loss of ice time.

SCHEDULE "D"

**RURAL MUNICIPALITY OF EAST ST. PAUL
FACILITY RENTAL APPLICATION FORM**

Date of Application: _____ Name of Organization: _____

Address: _____ Phone No.: _____ Expected Attendance: _____

Date of Rental: _____ Time of Rental: FROM _____ TO _____

Purpose of Rental: _____

FACILITIES REQUIRED: Ice Area _____ Dressing Rooms _____

Will the following be served:	Food:	_____ yes	_____ no
	Alcohol:	_____ yes	_____ no
	Coffee/Tea	_____ yes	_____ no

RENTAL CHARGES AS FOLLOWS:

_____ = \$ _____

_____ = \$ _____

_____ = \$ _____

Security Deposit (not required for Lacrosse or Roller Hockey) = \$ 300.00

Minus: Advance Payment (Non-residents pay half of total rent) = \$ _____

TOTAL PAYABLE TO: R.M. OF EAST ST. PAUL = \$ _____

Organization Representative: Name: _____

Signature: _____

Phone No. _____

Organizations serving liquor are to follow the R.M. OF EAST ST. PAUL FACILITY USER GUIDELINES and to complete the following:

NAME OF PERMIT HOLDER(S): _____

For further information, contact R.M. of East St. Paul at 668-8112

**Return to: R.M. of East St. Paul
3021 Bird's Hill Road, East St. Paul, Manitoba R2E 1A7**

Approved by: _____ **Date:** _____

CONDITIONS

1. Application is subject to the Policies and Procedures of the Rural Municipality of East St. Paul.
2. Application issued for the privileges mentioned on reverse and must be produced upon demand.
3. Application is not transferable.
4. The Applicant shall be liable for any damages to the facilities which results from the use incidental thereto. A Statement of Damage from the Community Services Officer shall be evidence of such damage together with any cost involved.
5. Applicants are responsible for obtaining the necessary liquor permit required for their function. All rules and regulations as established by the Liquor Control Commission and the Rural Municipality of East St. Paul Facility User Guidelines shall be strictly adhered to. Failure to adhere to all rules, regulations and guidelines pertaining to the permit shall result in immediate cancellation of this permit.
6. The Rural Municipality of East St. Paul is not responsible for the loss or damage of any items brought into the East St. Paul Arena by the applicant or organization.
7. The Rural Municipality of East St. Paul reserves the right to cancel this permit for any infraction of the rules and conditions under which this application was issued
8. Any organizations using soft drinks must use Beverage Service Products (Pepsi) only.
9. Total payment of the rental fee must be completed before the function begins.