



MANITOBA MUNICIPAL  
ADMINISTRATORS' ASSOCIATION



October 20, 2017

To All Municipal Councils, Chief Administrative Officers and Fire Chiefs in Manitoba,

On behalf of our respective organizations, we would like to take this opportunity to provide an update on the implementation of the 2015-2018 *Manitoba Provincial Fire Protection Plan*.

As a follow-up to our previous joint communiqué dated November 16, 2016, the Working Group has continued to meet regularly to ensure the goals and action items identified in the *Plan* are fully implemented on time and without delay. Various documents and resource materials regarding fire protection services have been compiled that can be viewed on the AMM or Office of the Fire Commissioner (OFC) websites under the 'Manitoba Provincial Fire Protection Plan Online Resource Library' tab. We encourage you to utilize these documents and resources as you see fit to help manage and plan your fire protection services.

- <http://www.amm.mb.ca/publications/documents/>
- [http://www.firecomm.gov.mb.ca/support/mpfpp\\_resource.html](http://www.firecomm.gov.mb.ca/support/mpfpp_resource.html)

In particular, template human resources policies, sample capital and operating budgets, and summarized National Fire Protection Association (NFPA) standards are now available to assist municipal officials and fire protection personnel. These documents have been carefully prepared in order to promote best practices and consistent information sharing to help municipalities and the Manitoba Fire Service remain strong and well positioned to collectively meet current and future challenges pertaining to the delivery of fire protection services in our province.

Moreover, a sample Fire Chief-CAO/City Manager quarterly reporting template, accompanied with corresponding explanatory notes, is also now available online. This foundational document aims to foster greater communication and collaboration between CAOs/City Managers and Fire Chiefs on administrative matters, including budgetary consultations regarding fire departments. Municipalities are welcome to tailor the template to their individual needs based on the priorities of their local Council.

In closing, we would like to reiterate our appreciation to all fire protection personnel for their dedication and service to their communities, and also reaffirm our commitment to work in partnership to strengthen fire protection services throughout Manitoba.

Sincerely,



Chris Goertzen  
President, AMM



Heather Ewasiuk  
President, MMAA



Cameron Abrey  
President, MAFC



David Schafer  
Fire Commissioner, OFC