

MUNICIPAL FINANCE AND ADVISORY SERVICES

Important Notice to all Chief Administrative Officers Regarding:

FEDERAL GAS TAX FUND REPORTING

Reporting on Federal Gas Tax Project Outcomes:

When you are entering a new project in the Electronic Federal Gas Tax Reporting System it is important to include "Project Outcomes" in the "Project Information". To assist you, The Department has prepared a *Gas Tax Fund Project Outcome Indicators Chart* (attached) that includes the appropriate information to include for each project type.

The Gas Tax Fund Project Outcome Indicators Chart (The Chart) provides you guidance on the appropriate information to include in the:

- **Outcome Type:** The Electronic Federal Gas Tax Reporting System will allow you to choose from four Outcome Types including "Cleaner Air", "Cleaner Water" and "Lower Greenhouse Emissions" and "Capacity Building". Column 4 of *The Chart* provides you with the appropriate selection.
- **Expected Output:** After you have selected the Outcome Type the Electronic Reporting System allows you to enter the Expected Output. This is the outcome that your municipality expects to realize from the project, i.e. improved air quality, improved water quality or energy use. Column 3 of *The Chart* provides you with the appropriate information to include here. For example the Expected Output for a new or improved road project is improved air quality.
- **Proposed Indicator:** Once the Expected Output has been entered you will enter the Proposed Indicator. Column 2 of *The Chart* provides you with the appropriate information to include here. For example the Proposed Indicator for a new or improved road project is the number of kilometers of new or improved road.

The Gas Tax Project Outcome Indicators Chart will be available shortly on the Association of Manitoba Municipalities website at: www.amm.mb.ca.

If you have any questions please contact a Municipal Services Officer at (204)945-2572.