



Association of  
Manitoba  
Municipalities

*Representing  
Manitoba's  
Municipalities*

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March 28, 2006

Dear Member:

**Federal Gas Tax – Proposed Projects**

Over the past several weeks, the AMM has received numerous inquiries about eligible projects under the Gas Tax Funding Agreement. Understandably, municipalities want to make sure their projects are eligible before implementing any work. Some projects clearly fit the criteria outlined in Schedule 2 of the Funding Agreement. Some, however, are not so clear-cut.

The process is to take these inquiries to the Agreement Oversight Committee, which has been formed to monitor implementation of the Gas Tax Funding Agreement. The Committee will evaluate the proposed project to determine whether it is in fact eligible under the Funding Agreement. Detailed information about the proposed project may be required in order to determine the eligibility of the project.

To streamline this process for you, we have attached a "*Federal Gas Tax – Proposed Projects*" questionnaire. The purpose of the questionnaire is to ask specific questions to determine whether your proposed project fits the eligibility criteria as determined by the Federal Government. By providing the Oversight Committee with this necessary background information, we hope to reduce delays in the approval process.

We recommend that you fill out this questionnaire if you are at all unsure whether your proposed project meets the terms and conditions set out in the Funding Agreement. Filling out the questionnaire prior to beginning work on your project will simply expedite the process of determining eligibility, while at the same time acting as a safeguard for you. The sooner we receive your completed questionnaire, the sooner we will be able to get a ruling from the Federal Government.

Please fill out the attached questionnaire as soon as possible and mail, fax or email the information to:

Tyler MacAfee, Director of Policy & Communication  
Association of Manitoba Municipalities  
1910 Saskatchewan Avenue W.  
Portage la Prairie, Manitoba R1N 0P1  
Fax: 204-856-2370  
Email: [tmacafee@amm.mb.ca](mailto:tmacafee@amm.mb.ca)

If you have questions about the questionnaire, please call me at 204-856-2360.

Sincerely,

Joe Masi  
Executive Director

# FEDERAL GAS TAX – PROPOSED PROJECTS

Municipality: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name and Title: \_\_\_\_\_

## 1. Eligible Infrastructure Category

Please indicate the infrastructure category(s) for which you intend to use your gas tax funds:

Infrastructure Category	Check (✓)	Infrastructure Category	Check (✓)
Local Roads / Bridges		Public Transit	
Water		Community Energy Systems	
Wastewater		Capacity Building	
Solid Waste Management			

## 2. Proposed Project Information: *(If more than 1 project, attach additional pages)*

Project Title: \_\_\_\_\_

Eligible Infrastructure Category: \_\_\_\_\_

Description of Proposed Project: *(Briefly describe what you intend to do)*

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Estimated Start and Completion Date *(Month and Year)*

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Location Within the Municipality *(Street Address, Section/Township/Range, etc.):*

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**3. Proposed Project Funding Sources:**

		Funding Sources			
Year	Estimated Project Costs	Gas Tax	Other Municipal Sources	Other Sources (Fed/Prov. Grants, Funding from Other Agencies, etc.)	Total Funding
2005					
2006					
2007					
2008					
2009					
<b>Total</b>					

**4. Project Rationale** *(Except Local Road / Bridge Projects – see # 5 below)*  
*(Explain how the proposed project listed above fits within the eligible infrastructure categories)*

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*For Local Roads / Bridge Projects Only:*

5. **Project Rationale** (Explain how the proposed local road / bridge project listed above enhances sustainability outcomes, as required under the Gas Tax Agreement)

a) Explain if the project involves restoring or rehabilitating existing roads to extend the asset lifespan? (e.g. resurfacing existing roadways, structural rehabilitation, etc.)

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b) Explain how the project incorporates recycled and reclaimed materials?

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c) Explain how the project results in reduced travel times and distances?  
(e.g. construction of new roads /bridges, construction/upgrading of turning lanes or installation/upgrading of traffic signals that reduce congestion or idling time, create time savings for motorists, minimize travel distances, etc.)

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d) Other Considerations? (Please explain)

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CAO Signature: \_\_\_\_\_

Date: \_\_\_\_\_