



Chief Administrative Officer

The Council of the Rural Municipality of Morris, with the support of Way To Go Consulting Inc., is seeking an individual that will bring strong leadership skills to this position.

Key responsibilities of this position include:

- ✓ Leads the development of a long-range plan for the operation and continued success of the RM.
- ✓ Plans, directs and coordinates the day-to-day activities required to implement the plan and achieve the goals and objectives approved by Council.
- ✓ Recommends new initiatives, programs, policies and plans for Council consideration.
- ✓ Develops and implements a process for preparation of annual capital and operating budgets.
- ✓ Monitors, controls and authorizes spending within the limits of the approved budget and authority delegated by Council.
- ✓ Presents any expenditure in excess of budget or any new budget items, along with supporting documentation, for Council approval.
- ✓ Develops positive relationships and maintains open communication with all stakeholders and constituencies of interest to the RM with respect to economic development.

Ideally, you will possess technical skills in municipal administration, financial management and human resource management. Strong communication, analytical, and leadership skills are just some of the requirements of the position. Candidates who have post-secondary education in a relevant discipline bring an educational advantage to the position.

There will be opportunities to grow and enhance your skills by contributing to the advancement of the municipality's economic and community development. Further professional development will be offered in order to ensure your success.

The Rural Municipality of Morris is situated in the center of the Red River Valley, directly between the City of Winnipeg and the U. S. Border. The extremely fertile land has led to development of a prosperous, growing agricultural, commercial and industrial community with a population of 2,700.

The right candidate can expect a comprehensive salary and benefits package.

Individuals interested in this position should send a resume and cover letter to the Rural Municipality of Morris at P.O. Box 518, Morris, MB R0G 1K0, or email rmmorris@mts.net

We thank all who apply and advise that only those selected for further consideration will be contacted.

