



## **Job Opportunity Assistant Manager of Public Works**

### **Rural Municipality of Macdonald Sanford, Manitoba**

The Rural Municipality of Macdonald is accepting applications for above position.

#### **Primary Responsibilities:**

- Provides technical and functional supervision over Public Works staff.
- Assist in coordinating and providing daily work assignments to Public Works staff.
- Assist in developing work plans, procedures and schedules.
- Assist in seeking bids and estimates for proposed projects.
- Over see repairs, installation and or maintenance of Municipal infrastructure.

#### **Qualifications:**

- Ability to exercise a high degree of independent judgment.
- Ability to prioritize, organize and schedule multiple activities.
- Knowledge of Municipal underground utilities.
- Knowledge of GIS and GPS and the use and application of laser technology.
- Completion of grade 12.
- Posses a valid Manitoba Class 5 drivers license.
- Minimum 5 years experience in municipal or heavy construction environment.
- Member or eligibility to become a member of CTTAM would be considered an asset.

A combination of education and experience may be considered

**A full job description is available at [rmofmacdonald.com](http://rmofmacdonald.com)**

Salary will be dependent upon qualifications and experience. A comprehensive  
Municipal benefits package is also offered

Persons possessing the necessary qualifications and experience should submit a detailed resume including salary expectations on or before **11:00 am Friday, February 10, 2012** to the Rural Municipality of Macdonald, Attn: Chief Administrative Officer, Box 100, Sanford, MB, RoG 2Jo.

Phone (204) 736-2255, Fax (204) 736-4335

E-mail: [info@rmofmacdonald.com](mailto:info@rmofmacdonald.com)

We thank all candidates for their interest, however, only candidates selected for interviews will be contacted.